

## Automatic Payment Change Request

Use this form to mail a request to switch any automatic payment transactions being made to your current financial institution to your Tech CU account. To expedite your request, you may need to also provide a voided check from your Tech CU account.

Business or Financial Institution \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_

To Whom It May Concern:

You are currently withdrawing \$\_\_\_\_\_ (amount) for the payment of my  
\_\_\_\_\_ (what payment is for) on the \_\_\_\_\_ day of each month.

Financial Institution \_\_\_\_\_

Routing Transit Number \_\_\_\_\_

Account Number \_\_\_\_\_

Please stop making withdrawals from that account and instead make them from the following account:

Financial Institution: **Tech Credit Union**

Routing Transit Number: **271990994**

Tech CU Savings Account Number \_\_\_\_\_  
or

Tech CU Checking Account Number \_\_\_\_\_

*Use second set of numbers on bottom of your checks.*

*Example: 271990994 00001234567 2023*

Thank you for your assistance,

Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_

Date \_\_\_\_\_